



Quality Division Use Only

Scientific Area Committee (SAC): Subcommittee:

Standard/Guidelines Title

Date added to OSAC Registry

Can the Standard/Guidelines be followed in totality?

Please explain if the Standard/Guidelines and the applicable clauses that cannot be followed in their totality:
For more details, refer to the discipline-specific Forensic Science Practitioner Training Program checklists which list the standard training program requirements and where (if applicable) compliance is documented in the respective sectional training manuals.

Compliance plan to achieve conformance to Standard/Guidelines:
The implementation strategy for this interdisciplinary standard included the formation of a Continuing Education Committee which created a guide with an hour/point system for different types of learning opportunities and a Qualtrax workflow to document and measure the number of hours of training the forensic practitioner has participated in. In addition, a PowerBi Dashboard was created as a quick reference visual that tracks and captures all the continuing education and professional development opportunities completed by the forensic practitioner once the Qualtrax workflow has been reviewed and approved by section management. A checklist was created listing the training program requirements from this standard to aid and document the incorporation of these clauses to each sectional training manual.

Declaration of Compliance to OSAC Registry Standard/Guidelines:
As of November 3, 2020, HFSC is compliant to the requirements listed in "ASTM E2917-19 "Standard Practice for Forensic Science Practitioner Training, Continuing Education, and Professional Development Programs".

*Because this is an interdisciplinary standard, only the signatures of the Division Director and Quality Director need to be documented.

Technical Leader:

Date:

Section Manager:

Date:

Division Director:

Date:

Quality Director:

Date: