



### Quality Division Use Only

Scientific Area Committee (SAC):  Subcommittee:

Standard/Guidelines Title

Date added to OSAC Registry

Can the Standard/Guidelines be followed in totality?

**Please explain if the Standard/Guidelines and the applicable clauses that cannot be followed in their totality:**

The Seized Drugs section will be in partial compliance with Standard E3255-1. The clauses below will not be followed as written. All other applicable clauses are followed in full.

Clause 10.2.5.1 requires the assignment of an expiration date by the laboratory if not supplied with one by the manufacturer.

All reference material is verified using at least one structural elucidation technique prior to use in qualitative analysis whether or not an expiration date is provided. Standards used in casework go through regular checks to ensure efficacy with or without an expiration date.

Clause 12.1 requires chemicals and reagents used in chemical analysis be of at least ACS reagent grade.

Chemicals and reagents used by the Seized Drugs section are quality checked in-house prior to being used regardless of the grade that is purchased.

Clause 12.4 requires the recording of received and opened date(s) of chemicals and reagents, when relevant to testing results.

The quality checks of the chemicals and reagents required by the section's SOPs are more relevant to the efficacy of the material than requirement for documenting the opening date. Received dates are documented in the procurement workflow by the Logistics Division.

The Seized Drug section has an established quality control program for ensuring the efficacy of chemicals and reagents. SD SOP Section 12 Reagent Quality Assurance defines the quality testing procedures used by the section.

**Compliance plan to achieve conformance to Standard/Guidelines:**

The Seized Drug section does not plan to implement the above clauses. The section has an established quality control program for ensuring the efficacy of standards and reagents which exceeds the requirements listed in the standard.



**Declaration of Compliance to OSAC Registry Standard/Guidelines:**

As of September 3, 2024, the Seized Drugs section is compliant with the Standard Practice for Quality Assurance of Forensic Science Service Providers Performing Forensic Chemical Analysis with the exceptions of clauses 10.2.5.1, 12.1 and 12.4.

**Technical Leader:** N/A

**Date:** N/A

**Section Manager:** James T. Miller

**Date:** Sep 3, 2024

**Division Director:** Amy Castillo

**Date:** Sep 3, 2024

**Quality Director:** Jackie Moral

**Date:** Sep 4, 2024