



## Quality Division Use Only

Scientific Area Committee (SAC): Digital Multimedia

Subcommittee: Digital Multimedia

Standard/Guidelines Title ASTM E3150-18 Standard Guide for Forensic Audio Lab Setup and Maintenance

Date added to OSAC Registry 7/7/2020

Can the Standard/Guidelines be followed in totality? Yes

Please explain if the Standard/Guidelines and the applicable clauses that cannot be followed in their totality:

N/A

### Compliance plan to achieve conformance to Standard/Guidelines:

The Multimedia section updated their Audio Analysis procedure to require personal cellphones to be turned off when performing an analog to digital conversion in the audio analysis room and completed a conformance checklist which documents how they are conforming to the required and applicable clauses denoted in the standard.

### Declaration of Compliance to OSAC Registry Standard/Guidelines:

As of June 1, 2021, the Multimedia Section is compliant with the requirements listed in the Standard Guide for Forensic Audio Lab Setup and Maintenance.

Technical Leader: N/A

Date: N/A

Section Manager:

Date:

Division Director: Amy Castillo

Digitally signed by Amy Castillo  
Date: 2021.06.02 08:26:10 -05'00'

Date:

Quality Director:

Date: